

Health, Safety, Security, and Environmental (HSSE) Lead for Helix-ACI/Westcan-ACS:

About the company:

Helix Group of Companies is a wireless communications company that first started in 1977 and assists both the private and public sectors with their telecommunication needs, including analogue, digital, and PPT systems that are designed, configured, and programmed to the client's needs. We primarily work out of Alberta but have expanded into British Columbia with occasional work in Saskatchewan, the Territories, and Ontario. Continued mission for expansion is in progress.

Safety is an embedded value in our operations, come work for a committed organization!

<https://www.helix-aci.com/>

Location: Edmonton, AB

About the position:

The HSSE Lead role is integral to ensuring and advising on legislative, best practice, and educational practices compliance within our operations. We're seeking a full-time individual that has a collaborative, highly motivated, flexible and has a leadership mindset.

Normal work hours expected during business hours (Mon-Fri 8:00-4:30 pm) with some overtime, site observation, and travel, expected.

SALARY: based upon experience, education, and budget. [for mgmt. to determine]

- Benefits and Employee Assistance Package offered. RRSP matching benefits.
- Travel, equipment, and expense compensation offered.
- Continued training development opportunities are encouraged and supported.
- Company laptop and phone provided aligned with company policy for appropriate use.

Requirements & Preferred Skills:

- One to three years+ of OHS experience in a similar role.
- 1 year OHS Certificate or 2-year diploma in OHS or similar background from a reputable BCRSP credited secondary institution. Equivalents may be considered.
 - Legislation and Workers' Compensation Knowledge is a must.
- Holds a current and in good standing ACSA, BCCSA or other certifying partner HSA, NCSO or BCRSP CRST or CRSP designation.
 - ACSA and or BCCSA Auditor Certification.
- Previous experience or knowledge in utility, civil, construction, industrial, and telecommunications is an asset.

Duties:

- Maintain Health & Safety Program to legislative, COR, and best industry best practice standards.
- Conducting and participating in Safety meetings, inspections, orientations, training.
- Maintaining confidentiality re: injury, WCB, Drug & Alcohol testing and results.
- Handling WCB Clearance, Rate Statements, Injuries, Claims and Return to Work MW Offers.

- Maintain records and stats of FLHA, inspections, orientations, meetings, incidents, TRIF, manhours, vehicles.
- Advise and facilitate Health & Safety Committee Meetings.
- Assist and conduct employee evaluations and tools.
- Conduct AB ACSA and BC BCCSA COR Audits annually and be the main coordinator for external audits.
- Assist with prequalification and project safety management concerns.
- Educate on hazards, hazard assessments, emergency practices, and other health and safety-related material.
- Maintain contractor qualification platforms (ISN, Avetta, ComplyWorks/Veriforce, CQN, Cognibox).

Contact: careers@westcan-acsc.com for all interested candidates.