



Project Manager

Westcan Advanced Communications Solutions has successfully deployed, maintained, and serviced Mission Critical and Public Safety voice networks, Coverage Enhancement Solutions, Wireless Broadband Networks and engineered Microwave Backhaul in the Western Canadian marketplace since 1977. Westcan employs experienced, APEGA certified engineers and professional project managers (PMP) to support Western Canada's largest staff of factory-trained and certified technicians. These extensive resources provide our Heavy Industrial, Mining, Energy, Public Safety and Government customers with the experience and expertise to design, build and maintain complex, integrated wireless communications systems that provide the safety and reliability demanded by their operations.

The Project Management Office is looking for a motivated individual who thrives in a dynamic, fast-paced environment and can effectively collaborate with a variety of stakeholders. As a **Project Manager**, you will develop a broad knowledge of business operations, from purchasing products and services to selling solutions and managing large-scale projects. Our team provides exceptional service to both internal and external customers, and the successful candidate will play a key role in achieving this mission.

Westcan ACS is currently seeking a **Project Manager** to join our team based in our Edmonton, AB office at 12540 129 Street NW.

Key Responsibilities:

- Develop detailed project plans, schedules, and budgets.
- Ensure accurate and timely processing of deliverables.
- Define project scope, goals, deliverables, and timelines in collaboration with stakeholders.
- Coordinate internal resources and third-party vendor for project execution.
- Monitor project progress and adjust as needed to meet deadlines.
- Identify and manage project risks, issues, and dependencies.
- Communicate project status to stakeholders and executive leadership.
- Manage changes to the project scope, schedule, and budget.
- Assist Project Coordinators / Operations in managing workorders, invoicing, job details, scheduling, issues, and emergencies as required.
- Work with Parts Department for inventory investigations.
- Create, organize, and maintain project folder's structure.
- Document any billable delays and additional costs incurred during the project and ensure that change orders are completed and submitted for client approval.
- Be available outside of business hours on an on-call basis.
- Follow Project Management Office processes, procedure, goals and performance metrics.
- Assist with all other duties as required.

Required Experience and Education:

- Project Management Professional (PMP) Designation.
- 5+ years of experience in a Project Manager role.
- Telecommunication experience



Required Skills:

- Exceptional communication and negotiation abilities.
- Strong multitasking skills and the ability to thrive in a fast-paced environment.
- Strong problem analysis and solving skills.
- Proficient in ERP software and Microsoft Office Suite.
- Skilled in using project management tools (e.g., Microsoft Project).
- Demonstrated experience in contract management.
- Proficiency in managing subcontractors and subcontractor agreements.

What do we have to offer?

- Competitive compensation, ranging from \$65,000.00 to \$75,000.00 annually, based on experience and qualifications.
- Participation in the **Family Extended Health Benefits** program (cost shared between employer and employee).
- Participation in our **RRSP matching program**.
- Standard work hours of **Monday to Friday, 8:00 AM to 4:30 PM**, with overtime hours as available.
- Opportunities for continued training and professional development, with support for career advancement.

If you are a driven and experienced **Project Manager** looking for an exciting opportunity to sell cutting-edge wireless communication systems, we invite you to apply. Please submit your resume and cover letter to careers@westcan-accs.com